

Grace Tynan

Voice Recorder

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Summary

Adaptable and reliable professional with customer service and wool handling experience, seeking a Bilingual EN/ZH Voice Recorder role at Mindrift - Data annotation. Possesses strong communication skills and the ability to work independently in various environments. Efficiently handles tasks and maintains high standards. Excited to leverage language skills and work ethic to contribute to AI training data collection through flexible, paid per clip voice recording.

Work Experience

Wool handler, ACE Shearing Services

2017 – Present

- Processed and managed wool, ensuring quality standards were met for subsequent shearing operations.

Customer Service, Grubs Up takeaway

2015 – 2017

- Managed financial transactions accurately, handling cash and card payments.
- Provided customers with detailed product and service information, resolving inquiries effectively.
- Processed customer orders efficiently, ensuring timely preparation and delivery.
- Delivered exceptional customer service, fostering a positive dining experience.
- Adhered strictly to Work Health and Safety policies and procedures to maintain a safe working environment.
- Maintained immaculate work areas, upholding hygiene and presentation standards.

Wool Handler, Multiple Independent Shearing Contractors

2010 – 2015

- Supported shearing operations by efficiently handling and preparing wool, ensuring optimal conditions for contractors.
- Collaborated with various independent shearing teams, adapting to different working styles and requirements.

Cashier, Woolworths

2009 – 2010

- Processed customer transactions accurately and efficiently at the point of sale.
- Managed cash drawer, ensuring balances were maintained and discrepancies were addressed.

Skills

Able to work in a team environment

Good communication skills

Provide high standards of work

Easily adapt to new environments

Excellent time management skills

Work effectively under pressure

Reliable with a strong work ethic

Able to work independently

Mobile Device Usage

Interests

Photography

Music

Art

Certificates

RSA Current

References

Yvonne Richardson, Owner, Grubs Up takeaway

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Provided direct supervision and training during employment.