

Mara L. Sweets

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PROFESSIONAL SUMMARY

Twenty year real estate professional and mortgage broker eager to become an educator at a reputable college or university wherein I can utilize my knowledge and decades of real world experience to inspire and teach professionals who are motivated learn, grow and excel in the area of real estate.

EDUCATION/CERTIFICATION

Licensed NMLS #1452077 and Real Estate License #01353891, Broker #1353891,
Short Sale and Foreclosure Certified Specialist/Distressed Real Estate

Florida International University, Masters of Science, International Real Estate, *Magna Cum Laude* June 2016

The University of Arizona Global Campus Bachelors of Arts, Real Estate Studies, *Summa Cum Laude* August 2015

- *Golden Key International Honor Society & Alpha Sigma Lambda Honor Society*
- *Dean List Honoree, 2013, 2014 & 2015*

PROFESSIONAL EXPERIENCE

Arama Real Estate Services

Fontana, CA

Broker/Owner (Sole Proprietor - DBA established June 2017)

June 2017 - Present

- Mortgage Loan Originator
- Specializes in sales and leases in Single Family Residents, Condominiums, Business Offices, Commercial Properties, Vacant land and Real Estate Investments
- Representation of Buyers & Sellers through listings, purchases, disclosures, advisories, leases, property management, escrow instructions, title and good faith estimates
- Market analysis through comparisons analysis
- Recruitment of Top-notch real estate professionals
- Experience in SFR Lending in conventional, FHA and VA product offerings and compliances
- Experience in Investor Hard Money loans

Century Executive Realty (formerly Century 21 Executive)

Claremont, CA

Realtor

September 2000 – July 1, 2017

- Specialized in Single Family Residents, Condominiums, Business Offices, Commercial Properties, Vacant land and Real Estate Investments
- Representation of Buyers & Sellers through listings, purchases, disclosures, advisories, leases, property management, escrow instructions and good faith estimates
- Market Analysis through comparisons in the marketplace

Frannon Financial Inc.

Rancho Cucamonga, CA

Realtor Associate

January 2014 – January 2016

- Representing buyers and sellers in the residential and commercial markets
- Assisting Broker in loan processing, approvals and execution, including Government loan programs
- Provide support to loan officer and underwriter teams by ensuring the timely, judicious and accurate processing of mortgages. Review and verify borrowers' income, credit reports, employment histories, property appraisals and title insurance information to prepare loan applications for underwriting submittal.
- Working with investors in obtaining desirable properties for rehabilitation
- Develop close working relationships with escrow companies, insurance and title companies and their processes.
- Performed Property Manager duties, screening tenants, credit checks, lease execution, property maintenance.
- Conforming & Nonconforming Loans, FRMs, ARMs, GPMs, Jumbo Loans, Fannie Mae & Freddie Mac Guidelines, FHA, VA, USDA Rural Development Loans.