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| Timothy David Williams  Black Dolphin Rental Manager | 348 S. Humphreys Ave.  Los Angeles, CA 90022  **(626) 230-5329**  **timothywilliams37@gmail.com** |
| WORK EXPERIENCEBLACK DOLPHIN RENTALS Rental Manager Current  * Supervise and train Rental QC Technicians * Coordinate QC allocation to Rental QC Technicians * Address technical inquiries prior to prep/pickup * Responsible for appearance and organization of Rental Equipment Company * Provide knowledgeable technical assistance to clients as needed * Coordinate with Rental Agents and Rental Manager / Operations Manager on large jobs with specific technical needs * Manage prep times and communicate wait times to Prep Techs and Rental Agents * Assist floor technicians with checkout technical questions and customer service and see the issues through to completion * Ability to smoothly adapt to changing priorities * Ability to supervise the day to day needs of the QC team * Extreme focus on accuracy, attention to detail, consistency and follow-through of work  KAISER PERMANENTE Administration Screener January 2021-April 2021  * Monitor systems per medical staff directions * Communicate patient needs and updates to medical personnel * Screen for Fever using a touchless thermometer and questionnaire. * Maintain complete and detailed patient record * Previous experience in patient care or other related fields * Familiarity with medical equipment and technology * Ability to build rapport with patients * Ability to thrive in a fast-paced environment• Thoroughly clean and check equipment for proper electronic operation and mechanical function upon return of rental.  CARD Behavioral Technician Monterey Park February 2019- December 2020  * Responsible for assisting behavior analysts to implement behavior reduction and skill acquisition treatment plans. The candidate will assist patients with day to day activities, monitor their behavior, record and collect data on patients' progress, and communicate with clients. * Implementing environmental and social training with treatment plans.  EOPS / CAFYES / CARE CITY COMPASSIONATE CAREGIVERS Academic Advisor Assistant East Los Angeles College Jan 2018 - Feb 2019  * Assist academic advisors with research to better help our students that are current and former foster youth like myself in CAYFES program and EOPS * Review student records, ensuring all information is accurate with Federal and State regulations and County Office policies * CAYFES, providing for former and current college foster youth students * CARE, providing for single parents in college   CITY COMPASSIONATE CAREGIVERS Bud Technician July 2019-Dec 2019  * Daily care of medical marijuana plants, including watering, pruning and trimming, inspecting the plants * Cutting wet and dry cannabis * Fertilizing and providing nutrients to the plants according to cultivation protocols set forth by the Lead Grower. * Careful monitoring of the plants for any signs of growing issues or problems; treatment for disease or infestation. * Assist with de-leafing and harvesting the medical marijuana plants, including hanging, curing, and drying the plants. * Continuous systematic cleaning and sanitizing of grow facility and machinery; dispose of waste according to strict compliance guidelines. * Accurate tracking and recording of data during each phase of the cultivation process.Determine concerns with our current HVAC system * Inspect current HVAC systems for effectiveness and safety  THE MUSIC CENTER Students Art Camps Integration Intern : Los Angeles, CAJune 2019 - August 2019  * I support the development, production, documentation and administration of The Music Center’s Summer Student Arts Camp. * Supporting a developing summers students camp as a multi-week course for K-6 students to engage in an integrated learning experience in the arts and science. * Onsite and supporting the entire Student Arts Camp; The program consists of sequential lessons and experiences led by Music Center teaching artists, as well as partner organizations in multiple art forms, and scientific content areas..  Montebello Christmas Tree Services Tree Purveyor Montebello, CA  * Cut, wrap, tie, and selling christmas trees * Conversate with customers and help with any need of assistance * Becoming knowledgeable on the vast variety of trees  Lucille’s Smokehouse Bar-B-Que Montebello, CA —Host Aug 2017 - Jan 2018   * Assists with time management of food orders * Welcomes guests and markets restaurant’s southern hospitality * Manages to-go orders and maintains orderly of tables  Citadel Outlets (Seasonal)G.H. Bass & Co. Commerce Dr., CA 90040—Retail Sales Nov 2015 - Jan 2016 ALDO Commerce Dr., CA 90040—Retail Sales Nov 2014 - Dec 2014 EDUCATIONEast Los Angeles College Monterey Park, CAJul 2017 - Present -PSYCHOLOGY MAJOR James A. Garfield High School Los Angeles, CA 90022 — *High School*Aug 2013 - Jun 2017AffiliationsCAYFES/NextUp- College Staff member that helped those who were apart of the foster youth program by providing information regarding Universities and other academia questions and concerns, school supplies, transportation, food, and workshops that consist of beneficial life training skills. Providing all the necessities within our jurisdiction to better the wellbeing of every individual within the program. University Preparatory  Program (UPP) Council Elected member representative: Help fund money for our academy. As well, organize canned food drives.  **Creative Writing Club Participant**  Member, President, Lead weekly writing circles and motivated students to explore their creative voice. Organized fundraising for our club. Encouraged students to submit to, *The Garfelian*, our school's literary anthology. | SKILLS  * Actor, Producer, Artist Adobe Certified - Microsoft Word Excel , Powerpoint * Hostess, Cashier , Waiter   Event Planner, Management , Excellent time management, organizational skills   * Salesman, Assertive, Adaptive * Art and Film knowledge * Patient, Self-motivated * Strong verbal communication skills * Ability to work in a team environment * Confident  Recognitions **Actor / Producer**  **Mank**  **Ugly Duckling theater production**  **2015-2017: Site Council Member recognition** LANGUAGES English |

## TRIO: Educational Talent Search

Participated in summer extra-curricular courses, study hall hours through weekdays after school, SAT/ACT prep programs, and college visits throughout high school . Was motivated to pursue higher education and helping my peers execute the same goal.

## **Associated Student Body (ASB)**

Treasurer, Participated in keeping track our spending and what we received from fundraisers. Created posters and encouraged school spirit.

## Leadership. Excellence. Accelerating. Potential. (LEAP)- Summer Leadership Program

long leadership program for high school and college students that is annually held at the UCLA campus in Los Angeles, California that helps build a students confidence, self-esteem, planning goals, educational planning, and taking care of our well-being.