**Richard Fire** 5323 S. Harcourt Avenue **310-503-2640**

Los Angeles, CA 90043 [richardfire11@gmail.com](mailto:richardfire11@gmail.com)

**Objective**

Unique skill set to include design, event planning, Acting and Modeling. Looking for skill related options in a covid19 world.

**Professional Experience**

**2010-present Intuitive EP, Los Angeles, CA**

Owner, Event Production Company

-Development, Design and planning of private, corporate, political and charitable events.

***Responsible for all aspects of event management to include:***

- Client Relations

- Event Site Location Scouting and Selection

- Develop Budget with Ongoing Oversite

- Vendor Contract Negotiations

- Hire/Manage Crew and Vendors

- Hire/Manage Entertainment

- Create and Maintain Timeline/Show Rundown and Scheduling

- Art Direction/Party and Set Design

- Image and Brand Identity/Signage and Printed Material

- Manage Installation and Removal of Event

**2000-2010 Jupiter Productions, Los Angeles, CA**

Event Planner/Art Director/Set Designer

*Highlights:* Private Birthday Weekend at Skibo Castle, Scotland featuring Billy Joel performance, The Women’s Conference, Long Beach, CA 2004-2010, Eli Broad’s 70th and 75th Birthday Celebrations utilizing famed artist, Jeff Koons’ design and images

**1998-2000 Sharon Sacks Productions, Los Angeles, CA**

Production Assistant/Event Planner

*Highlights:* Celebrity Weddings (Rob Thomas, Rebecca Romijn and John Stamos), Warner Bros. Movie Premieres and Corporate Sales Events. Universal Music Group Grammy Celebrations.

**1993-1998 Richard Fire Design, Los Angeles, CA**

Owner, Entertainment Industry Design, Illustration

*Highlights:* Disney Pictures, Miramax, feature film title designs and one sheets

**Education The American Academy of Art, Chicago**

Associate Degree – Advertising/Design/Illustration

Program skills include: Adobe Illustrator/Photoshop, Powerpoint, Word and Excel