

WORK EXPERIENCE

INDEPENDENT FILMMAKER

Aug. 2017-Present

Short Films (See films, roles, & awards at www.carmenvincent.com)

- Identify film subjects and cultivate relationships to uncover vulnerable and powerful stories
- Produce, film, and edit short documentary films that receive 1,000+ views on YouTube
- Acquire funding from multiple sources, including crowdfunding, grants, and private investors

CROWDFUNDING FELLOW

July 2020-Present

Kindling Group (Chicago Documentary Production Co.)

- Research and delegate social media outreach for crowdfunding campaign
- Design graphics for campaign materials using Adobe Illustrator
- Manage Facebook targeted ad campaigns
- Edit Kickstarter pitch video using Adobe Premiere Pro & After Effects

PRODUCTION INTERN

Aug. 2019-Dec. 2019

Welcome Project (Nonprofit Oral History Platform)

- Directed, filmed, and edited two oral history videos about mental illness
- Pitched fresh video ideas to keep audience engaged by telling previously untold stories
- Color corrected, refined sound, and exported for social media distribution

DEVELOPMENT INTERN

May 2019-Aug. 2019

WTTW/WFMT (Chicago PBS)

- Designed and wrote proposals targeting interests of major donors, utilized graphic design to modernize approach, further developed annual donor materials
- Successfully completed library of materials to facilitate fundraising for years to come
- Analyzed & identified over 100 new major donors for specific projects and programs
- Fostered relationships with production team, serving as Production Assistant three times

VIDEO EDITING DIRECTOR

Aug. 2018-Dec. 2018

Valparaiso University Television

- Managed post-production elements and established organized workflow
- Storyboarded and edited promotional content
- Trained staff on Adobe Premiere Pro

VIDEO PRODUCTION INTERN

Jan. 2018-May 2018

Bright Stars of Bethlehem, Dar al-Kalima University of Arts & Culture in Palestine

- Collaborated to create promotional content for Dar al-Kalima University
- Contributed to pre-production and filming, specialized in post-production
- Utilized first-hand experience with local individuals to inform meaningful storytelling

MULTIMEDIA EDITOR

Aug. 2017-May 2018

Integrated Marketing & Communications at Valparaiso University

- Edited promotional content for Valparaiso University using the Adobe Creative Cloud software; specialized in videos and GFX
- Maintained quality control of all media
- Pitched content to engage audiences

TECHNICAL SKILLS

Pre-Production: Storyboarding [3 yrs.], Scriptwriting [3 yrs.], Pitching [2 yrs.], Grant Applications [1 yr.], Crowdfunding [1 yr.], Creating Budgets [1 yr.], Scheduling/Logistics [2 yrs.], Researching (Documentary) [2 yrs.], Call Sheets [1 yr.], Pre-Interviewing [2 yrs.], Proposal Writing [2 yrs.]

Production: DSLR & Mirrorless Cameras [2 yrs.], Audio Recording (Shotgun, Lavalier, Boom, Multitrack Recordings) [2 yrs.], Lighting (Natural, Three-Point, Kino Flo, Arri Light Kits) [2 yrs.], Tripods, Monopods, Zoom and Prime Lenses, Set-up and Strike

Post-Production: Adobe Creative Suite (incl. Adobe Premiere Pro, Adobe After Effects, Adobe Audition, Adobe Media Encoder, Adobe Photoshop, Adobe Illustrator, Adobe Lightroom, Adobe InDesign) [3 yrs.], AVID [<1 yr.], Logging Dailies [3 yrs.], Transcription [3 yrs.], Organizing & Backing up Footage [3 yrs.], Exporting/Encoding Media [3 yrs.]

EDUCATION

Bachelor of Arts in Digital Media Minor in Cinema & Media Studies

3.95 Cumulative GPA, Summa Cum Laude, Lambda Pi Eta Honor Society, Studied Abroad in Cambridge, England for a semester