**SUMMARY OF QUALIFICATIONS:**

Excellent writing, ghostwriting, and editing skills. Internet savvy. Highly efficient. Well organized, detail-oriented, and flexible. A big-picture person who easily sees how all the pieces of story fit together in a cohesive fashion. Demonstrates integrity, initiative, and professionalism at all times. Positive, upbeat attitude and able to anticipate needs. A strong communicator as well as resourceful problem solver. Loyal, dedicated, and kind. Takes great pride in the happiness of her clients. Always uses editing recap sessions to teach her clients how to easily become better writers.

**CLIENTS AND BOOK TITLES**

 Sidney Sheldon — *Are You Afraid of the Dark?*

 Sidney Sheldon — *The Other Side of Me*

 Vidal Sassoon — *Vidal: The Autobiography*

 Brent N. Hunter — *The Power of KM: Harnessing the Extraordinary Value of Knowledge Management*

 Juan M. Martín Menéndez — *The Aliveness Factor: A Mediterranean Guide to Joyful Living*

 Meryl Hershey Beck — *Stop Eating Your Heart Out: The 21-Day Program to Free Yourself from Emotional Eating*

 Meryl Hershey Beck — *Loss, Survive, Thrive: Bereaved Parents Share Their Stories of Healing and Hope*

 Bibi Angola — *The Gentle Red Pen: 101 Tips on Becoming the Teacher Who Makes a Difference*

 Karen M. Wyatt, MD — *What Really Matters: 7 Lessons for Living from the Stories of the Dying*

 LeAnn Hull – *How to Live When You Want to Die*

 Heidi Bright — *Grieving an Addict* (upcoming)

 Erica Hoese – *She is Fierce: How to Create a Life that’s Fit for Purpose* (upcoming)

**REPRESENTATION**

Gotham Ghostwriters

gothamghostwriters.com

 212-505-3131

 info@gothamghostwriters.com

Anna C. Termine, Agent

Connections Publishing Services, LLC

36 Main Street, Unit #35

Old Saybrook, CT 06475

 860-391-8442 office

 860-227-9777 mobile

 anna@connections-ps.com

**MARY LANGFORD IN THE MEDIA**

Expert Q & A Interview by Gotham Ghostwriters (re Editing & Ghostwriting)

*Interview is not available by link; however, a Word document of her interview can be provided
via e-mail to* *mary@thewritemary.com* *upon request.*

WVXU (Cincinnati NPR Affiliate) radio Interview of Mary Langford and Heidi Bright
by Barbara Gray (Producer) re *Loss, Survive, Thrive: Bereaved Parents Share Their Stories of Healing and Hope*
<https://www.wvxu.org/post/new-local-book-shares-stories-parental-grief-and-survival>

**EXPERIENCE**

**The Write Mary (thewritemary.com) Founder & Owner** (Feb 2019 – present),Cincinnati, OH

**Writing, Ghostwriting & Editorial Services**

**SIDNEY SHELDON,** Los Angeles, CA/Palm Springs, CA 5 yrs

**Writer’s Assistant**

Researched, transcribed and provided editorial input on two complete manuscripts – a novel *Are You Afraid of the Dark?* and memoir *The Other Side of Me*. Generated and managed all correspondence including his personal letters and fan mail. Served as liaison between Mr. Sheldon and his publicists, publishers, business managers and agents.

**VIDAL SASSOON**, Los Angeles, CA 1.5 yrs
**Writer’s Assistant**

Researched, transcribed and provided creative/editorial input on his memoir VIDAL: *The Autobiography*

**MARK VICTOR HANSEN & ASSOC.**, Costa Mesa, CA 1.5 yrs
**Author Concierge for *Wealthy Writer’s Wisdom***

Writing Coach / Consultant for all members of MVH’s on-line writer’s training program; provided support in person, on-line, and via e-mail.

**MERYL HERSHEY BECK**, Tucson, AZ 1 yr

**Developmental Editor / Editor, LOSS, SURVIVE, THRIVE: *Bereaved Parents Share Their Stories of Healing and Hope* (Rowman & Littlefield, 2019)**

**Publicity & Marketing, LOSS, SURVIVE, THRIVE: *Bereaved Parents Share Their Stories of Healing and Hope* (Rowman & Littlefield, 2019)**

**JUAN M. MARTIN MENENDEZ**, Madrid, Spain

**Writing Coach**

Coached this internationally acclaimed author in the creation of THE ALIVENESS FACTOR: *A Mediterranean Guide to Joyful Living*. As this book was semi-autobiographical, various writing exercises were implemented to aid the author in recalling in vivid detail numerous stories of his life.

**THE CELEBRITY SOURCE, Los Angeles, CA** 2 yrs

**Account Executive**

Implemented public relations/marketing campaign for this celebrity brokerage firm. Performed Internet research, coordinated limousine and travel logistics for celebrities and assisted on-site with coordination of celebrities for events held in LA, Seattle, and San Diego. Secured such luminaries as Anthony Hopkins, Barbara Eden, Brenda Strong, and Hattie Winston-Wheeler for *Why Not Stop?*, a non-profit organization that uses interactive on-line storytelling to show young boys and girls how to make healthy choices. Other clients: Vail Resorts, Coldstone Creamery, PetSmart, and more.

**LRN, THE LEGAL KNOWLEDGE COMPANY,** Los Angeles, CA 1.5 yrs

**Legal Word Processor, Expert Legal Research Division**

Performed extensive word processing of legal memoranda, preparation of contracts and letters, faxing and mailing correspondence, and implementing file system for entire department.

**PARKER MILLS & PATEL LLP,** Los Angeles, CA 2 yrs

**Legal Secretary**

Provided administrative and legal support to entertainment attorney/partner and one associate; handled all calls, managed correspondence and performed extensive word processing and proofreading; prepared court pleadings and related documents for filing; and managed e-mail and fax services.

**QUANTUM LEADERSHIP SOLUTIONS,** Santa Monica, CA 2 yrs

**Executive Assistant to President and CEO**

Performed extensive word processing, proofreading of leadership materials and management of written and verbal correspondence. Managed phones, e-mail and fax services, as well as all in-office catering needs.

**FREELANCE,** Los Angeles, CA/Cincinnati, OH 5 yrs

**Receptionist:** Provided regular temporary assistance for Prentiss Properties, in addition to other companies assigned by temporary help agency; handled phones, performed word processing and sorted mail.

**HAMILTON COUNTY COURTS, Court Reporter,** Cincinnati OH 14 yrsServed as court reporter for criminal and civil court hearings using Stenotype and provided accurate transcripts thereof. Significant experience in medical malpractice and airplane crash litigation.

**Ace Reporting Services, Court Reporter**, Cincinnati, OH2 yrs

Served as a court reporter for depositions and court hearings; took verbatim notes of all proceedings using Stenotype and provided accurate transcripts thereof. Specialized in medical depositions.

**EDUCATION:**

University of Cincinnati, Cincinnati, OH – Liberal Arts Studies

Cincinnati School of Court Reporting, Cincinnati, OH

**VALUE MARY ADDS** (in her own words):

Whenever I work with writers, teamwork is key. I am an active listener and kind collaborator. I intuitively know what will hold the attention of readers and draw them in. As an editor, my passion lies in helping clients become better at their craft. I teach them how to express themselves more effectively in a voice that is uniquely their own. I encourage them to find the song and rhythm of their writing and show them how. I create safe havens for authors that allow us to dig deeper into their stories, no matter their genre. I am honest, yet gentle, when offering editorial feedback. Should clients disagree on any point, I encourage them to challenge my suggestions. This makes our working together a truly enjoyable process and leads to our creating successful books and other projects.

**AUTHOR PRAISE FOR MARY**

In the front of **Sidney Sheldon’s** *Are You Afraid of the Dark?*, he acknowledged only one person as reflected here:

*My special thanks go to my assistant, Mary Langford, whose contribution was invaluable.*

In the Acknowledgments section of **Vidal Sassoon’s** *Vidal*: *The Autobiography*, he wrote, in part:

*I thought I was hiring someone who would transcribe my random thoughts, but she [Mary] has been so much more than that… I learned how to think book-wise rather than speech-wise.*

When Vidal continued, he put Mary in the same class as his UK editor, Sally Abbey:

*The English language has always fascinated me, and to have the luck of not one, but two, teachers to give my ramblings structure and meaning has indeed been a joy and a lesson in life that I will not forget. At eighty-two, I’ve been learning a whole new craft and feel like I’ve been apprenticing under two dedicated pros. I owe them both my deepest thanks and support.*