

# Maria Eduarda Barreiro

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## Work Experience

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### **Floresta Produções, Rio de Janeiro, Brazil**

December 2016 - July 2017

#### **Production Coordinator**

Worked on two Tv Programs (Multishow Channel): "Tocs de Dalila" (Comedy-Fiction) and "Vai Fernandinha S02" (Tv Show-Games and Interview)

- Set Supervisor; Budgeting, hiring and planning all on and off set logistics
- Provided high level support with contracts and schedules

### **Rede Globo, Rio de Janeiro, Brazil**

October 2016 - November 2016

#### **Producer**

Worked on Tv Show: "Especial Final de Ano Roberto Carlos 2016" (Tv Concert)

- Budgeting, contracts and planning all the logistics involving musical guests, band and rehearsals

### **Open Mike Productions UK, Rio de Janeiro, Brazil**

September 2016 - September 2016

#### **Local Producer**

Worked on Tv Show (Channel 4): "The Last Leg" during the 2016 Paralympics Games

- Responsible for all the guests and audience, also providing constant support to the UK team

### **International Olympic Committee's SPR, Rio de Janeiro, Brazil**

August 2016 - August 2016

#### **Field Producer**

- Responsible for the presenter and camera crew during all the Handball Games during the Rio 2016 Olympic Games
- Creating different contents for the big screen to entertain the audience during pre-games

### **Rede Globo, Rio de Janeiro, Brazil**

April 2014 – April 2016

#### **Producer**

Worked on "Big Brother Brasil 2016" (Reality Show)

- Set Supervisor; Budgeting, contracts and planning all the logistics involving parties, special events and concert at the final

Worked on "Special Globo 50 Years" (Tv Concert)

- Set Supervisor; Budgeting, contracts, hiring and planning all the logistics involving music production

Worked as Production Assistant in two soap operas: "Meu Pedacinho de Chão" and "Babilônia"

### **BR3 Produções Artísticas, Rio de Janeiro, Brazil**

October 2013 - April 2014

#### **Cast Manager**

- Cast schedules, contact with all productions and casting directors, supervising contracts.

## Education

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### **UCLA Extension**

September 2018 – Expect Graduation September 2019

Film & TV Development

### **University Pontifícia Católica of Rio de Janeiro (PUC – RJ)**

January 2009 - December 2012

Bachelor Degree in Cinema Studies

## Languages

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Portuguese – Fluent